



PTA Board Meeting Minutes

November 11, 2025 - 6pm to 8pm

DTS

Facilitator: Kasie K.

Secretary: Reuben N.

Attendees: Kasie K., Erika J., Leah H., Michelle Hurlburt, Jess R., Barbara H., Reuben N. Three parents present virtually for Spotlight Session.

Meeting called to order at: 6:07 PM (for Spotlight Series); 6:55 (Work Session)

Meeting summary, decisions, follow-up items

PTA Spotlight Series (Jessica and Barbara)(6:07-6:42)

1. Restorative Self-Discipline Presentation by Jess Ramirez and Barbara Hogan
 - a. PowerPoint presentation presented ([See link](#); enter password:" DTS". Link expires 12/12.)
 - b. Children presented with Restorative Discipline instruction in morning meetings
 - i. Building buy in and intrinsic motivations
 - ii. School expectations taught through RSD behavior framework
 - c. Supporting RSD at home
 - i. Establishing rules/expectations at home
 - ii. Helping children understand reasons for rules to obtain buy in, intrinsic motivation
 - iii. Asking child questions like "what's your job right now?" to trigger intrinsic motivation rather than lecture
 - d. Question session
 - i. Discussion of reason for shift to RSD from PBIS
 - ii. Discussion of importance of consistent application throughout school

PTA Feedback Session Review (Kasie)(6:42-6:55)

1. Discussion of follow ups on prior feedback suggestions
 - a. Specific ways to thank and support teachers
 - b. How do we expand cooperation with central campus
 - c. Discussion of how to issue communications to get better feedback
 - d. Tabling till next session

General Discussion

1. Spotlight Nights
 - a. Initiated to draw parents in for PTA meetings and educate parents on how school works

- b. Discussion of possibly providing more directed fewer spotlights – leaving March Spotlight, possibly cutting January and May.

Principal Update (Michelle)(7:10-7:17)

- 1. Bond passage discussion
 - a. Allocations are going more to secondary levels
 - b. Matt Smith has entered into his role well
 - c. Brenda Colby has been brought on as interim chief academic officer
 - i. Her role is to support teaching and learning department
- 2. Teacher updates
 - a. Discussion of culmination events

President Update (Kasie)(7:17-7:26)

- 1. Follow Ups
 - a. Nikki will open Spirit Store.
 - i. On track to open Thursday
 - ii. Teacher design will be issued specific for DTS
 - iii. Will be open till December 3rd
 - b. Passive donations will be added to website
 - c. Book Fair
 - i. Kasie will work with book fair team to determine plan for expenditures
 - ii. Molly may be available to run book fair if needed
- 2. Minute Approval
 - a. Michelle motioned
 - b. Leah seconded
- 3. Secretary nomination
 - a. Kasie motioned
 - b. Erica seconded
- 4. Promo Design Plan
 - a. Plan on allowing responsible parties to add into the Falcon File directly

CVC Updates (Kasie)(7:26-7:32)

- 1. Discussion on ensuring that CVC volunteer needs are sent out to parents
- 2. We will use ParentSquare to send out the
 - a. Need for CVCs
 - b. Role description
 - c. Clearer communication
- 3. Carrie has sent out welcome email to all volunteers
- 4. Popcorn and prep coming up on November 18th

Special Events Updates (Leah)(7:32-7:46)

- 1. Leah and Jess met to discuss special events
- 2. DTS Parent mixer
 - a. Purpose of event is to appreciate teachers, give them a fun night, and build community
 - b. Reached out to Ricochet –
 - i. they request \$200 an hour + 20% from bill for clean up

- ii. We still have to clean up ourselves
 - iii. Tip is also required
 - iv. We must bring food
- c. Discussion of New Northwestern
 - i. Benefit is that it is free
 - ii. Allows all spending of PTA funds on teachers
 - iii. Location provides food
- d. Dealt Hand for event?
 - i. Charges \$100 and will provide prize
- 3. Budget
 - a. There is leftover funds from picnic
 - b. Will carry over for later events, specifically for Parent Teacher Mixer and Winter Dance
- 4. Winter Dance
 - a. Consideration of donations for events
 - i. A parent holds access to popcorn and cotton candy machine
 - b. There will likely be a live DJ
 - c. Last year, internet connection was spotty so equipment not relying on internet will be optimal
 - d. Discussion of having calm area set aside
- 5. Reach out to Kindergarten parents
- 6. Skate Night
 - a. Excellent turn out
 - b. Sixth graders returned for DTS night
- 7. Picnic Recap
 - a. Pizza was excellent
 - b. Possibly starting half hour earlier to allow more time for children
 - c. Enough volunteers for setup
 - d. Possible need for lighting to aid with tear down
 - e. Perfect amount of pizza – will ask for future event
 - f. Will follow up with Dough Co given success
 - g. Putting DTS sign to claim location. Signage to find location for parents was excellent

Treasurer Update (Erika)(7:46-7:56)

- 1. Deposits from Scholastic made
- 2. CD still at \$10,130
- 3. Total deposits at \$30,806.46
- 4. Discussion on tracking activity logs and burden on Treasurer
- 5. Budget for Meet the Teacher Night
 - a. \$1500 budgeted
 - b. Moneys left over from prior events can be carried over
- 6. Teacher appreciation week
 - a. \$1400 budgeted
- 7. Discussion of applying picnic remainder funds to Winter Dance Event
- 8. Prior events have come in under budget!
- 9. Memberships are low but expectation is more will come in at end of year

General Discussion/New Business (7:56-8:02)

1. Discussion on best ways to financially support teachers
2. Discussion of Falcon File content
 - a. Need to push Winter Dance sign up
3. Should we put Save the Date for mixer?
 - a. Not at this time
4. Will add Spotlight on RSD presentation to site
5. Des Moines Foundation grant will cover First Grade Blanks Zoo visit to cover their study of birds

Meeting adjourned at: 8:02 pm.

Next Meeting: Tuesday, Jan 13 at 6pm virtually

2025–26 PTA Leadership Board

- President: Kasie Kolosik
- Vice President: Nikki Russell
- Secretary: Reuben Neff
- Treasurer: Erika James
- Co-Treasurer: Vacant
- CVC Chairs: Carrie Shaw & Emily Holley
- Special Events Chairs: Leah Hefley & Jessica Patterson

Additional Roles:

- Nominating Chair: Vacant
- Book Fair Coordinators: Brooke Goldin & Aaron McCann
- Spirit Store Coordinator: Nikki Russell